



Terms and Conditions

- A deposit of at least 25% of the full cost, for each booking, or 100% if less than 30 days before the course payable to Simon Mee in advance.
- This deposit is strictly non refundable.
- No activity shall be considered booked until the deposit has been paid.
- Therefore, to secure your booking dates the deposit must be paid promptly.
- The remainder of the fee must be paid at least 30 days before the start of the course.
- Cheques are to be made payable to Simon Mee.
- All participants have had their 18th birthday, or will be accompanied throughout the activity by their parent or legal guardian

Short Notice Bookings (30 days or less)

- If bookings are made at short notice (30 days or less), payment must be made in full and in advance.
- The time limit for payment for short notice bookings will be set subject to agreement.
- If the payment is not received, in full, the activity will not go ahead.

Cancellation By Client

- All cancellations must be made in writing.
- Once notified by letter or Email transmission of the cancellation Simon Mee would use his best endeavors to resell the course place(s).
- In the event that the course is resold prior to the commencement of the course, the client will receive a full refund minus 10% of the course fee to cover administration costs.
- Refunds will only be made after the start date of the course has commenced.
- I will always endeavor to resell courses when ever possible
- In the event that the course is not resold prior to the commencement of the course, the client will be charged the following cancellation fees:

Date of cancellation	Charge Incurred
Cancellation more than 30 days prior to the start of the course	Loss of deposit
Cancellation between 14-28 days prior to the start of the course	50% of total course cost
Cancellation less than 14 days prior to the start of the course	100% total course cost

Group Bookings

- The number of participants in any group session must be confirmed at the time of booking.
- Any alterations to the number of participants must be communicated to Simon Mee with at least two weeks notice.
- In the event that a booking has been made for an agreed number of participants and less than this number attend the session, the invoice amount for the agreed number will be payable in full.

Cancellation Unforeseen Circumstances

- In the unlikely event cancellation is required due to adverse weather conditions or any other unforeseen circumstances an alternative date shall be made for the activity to go ahead at a mutually agreeable time.
- In the event of cancellation Simon Mee will not be liable for any costs incurred by any participants, such as travel or accommodation.



Additional Costs

- Use of private facilities & additional hire or access will be passed on at cost unless agreed with course leader e.g. Cave trespass fees, Launch fees, Climbing walls, Canoe hire, Cycle hire, Mini bus hire etc.
- Courses, which require more detailed planning, will be quoted for on an individual basis.

Simon Mee
5 Fox Lane, Bradway, Sheffield
S174RL
www.simon-mee.co.uk
rockman.outdoors@virgin.net
07786698184 Mobile