

# Activity Individual Booking Form

# PLEASE USE BLOCK CAPITALS and complete all pages

Course dates:
Supporting organisation (if any):
Surname Initials First (Known) Name Title
Occupation Date of Birth / /
Home address:
Postcode:
Telephone (day) Telephone (evening)
Current valid email address (this will be the main form on communication)
For NNAS and MLTE Single Pitch Award courses only  MLTE Registration Number  If booking an assessment please give the date of your training course  Have you gained appropriate experience after training
Payment:
To confirm a place on the course, I enclose:  Please tick as appropriate: I am paying a Non-refundable deposit of 25% (remainder to be paid at least 30 days before the start of the course)  OR
I am paying the full course fee



		R	egist	ratio	n:		
Do you have any experience of the booked activity? If yes please give a					Y/N		
brief resume							
Is it recent exp	perience?						Y/N
		Са	ving	cours	ses		
Cave suite size <b>S</b> , <b>M</b> , <b>L</b> , <b>XL</b> Wellington boot – do you have you							
				or w	ill you need	to borrow a pa	ir?
				Sizo	(UK)		
		Clim	l- :				
Climbing harn	ess require		nbing		r <b>ses</b> ibing helme	t required?	
					<b>J</b>		
	Гооф	Additional					
	Foot size UK	Height (Ft/inch)		est ch	Waist Inch	Hips Inch	
		Medi	ical d	eclar	ation		
Please use blo	ock capitals						
Name:	·						
ivaille.							
Age:			_ Se	x:			
Please answe	r the followi	ng medical	quest	ions			
In the last twelve months, have you			Do you suffer from any condition that				
suffered any injury or illness which has required hospitalisation or which could			requires medication or medical treatment? (E.g. asthma, hay fever, diabetes etc.) If				
prevent you taking part in any of the				s please giv	•	, ,	
activities?							



Are you a	illergic to any drugs or medic	ation?
If so plea In case o we may o	of emergency, please provid	de the name and contact number of someone
Name: _		
Relations	hip to you:	
Telephon	e number	
I declare and medi		earefully and sign: a full and accurate record of my medical history a arises before my course starts I will inform the
	•	ing to my health or fitness, which might prohibit ight jeopardise myself or other people.
Signed:		Date:

#### **Terms and Conditions**

- A deposit of at least 25% of the full cost, for each booking, or 100% if less than 30 days before the course payable to Simon Mee in advance.
- This deposit is strictly non refundable.
- No activity shall be considered booked until the deposit has been paid.
- Therefore, to secure your booking dates the deposit must be paid promptly.
- The remainder of the fee must be paid at least 30 days before the start of the course.
- Cheques are to be made payable to Simon Mee.
- All participants have had their 18<sup>th</sup> birthday, or will be accompanied throughout the activity by their parent or legal guardian

#### **Short Notice Bookings (30 days or less)**

- If bookings are made at short notice (30 days or less), payment must be made in full and in advance.
- The time limit for payment for short notice bookings will be set subject to agreement.
- If the payment is not received, in full, the activity will not go ahead.

#### **Cancellation By Client**

- All cancellations must be made in writing.
- Once notified by letter or Email transmission of the cancellation Simon Mee would use his best endeavors to resell the course place(s).
- In the event that the course is resold prior to the commencement of the course, the client will receive a full refund minus 10% of the course fee to cover administration costs.



- Refunds will only be made after the start date of the course has commenced.
- I will always endeavor to resell courses when ever possible
- In the event that the course is not resold prior to the commencement of the course, the client will be charged the following cancellation fees:

Date of cancellation	Charge Incurred
Cancellation more than 30 days prior to the start of the course	Loss of deposit
Cancellation between 14-28 days prior to the start of the course	50% of total course cost
Cancellation less than 14 days prior to the start of the course	100% total course cost

## **Group Bookings**

- The number of participants in any group session must be confirmed at the time of booking.
- Any alterations to the number of participants must be communicated to Simon Mee with at least two weeks notice.
- In the event that a booking has been made for an agreed number of participants and less than this number attend the session, the invoice amount for the agreed number will be payable in full.

### **Cancellation Unforeseen Circumstances**

- In the unlikely event cancellation is required due to adverse weather conditions or any other unforeseen circumstances an alternative date shall be made for the activity to go ahead at a mutually agreeable time.
- In the event of cancellation Simon Mee will not be liable for any costs incurred by any participants, such as travel or accommodation.

#### **Additional Costs**

- Use of private facilities & additional hire or access will be passed on at cost unless agreed with course leader e.g. Cave trespass fees, Launch fees, Climbing walls, Canoe hire, Cycle hire, Mini bus hire etc.
- Courses, which require more detailed planning, will be quoted for on an individual basis.

### **Booking Declaration:**

# Declaration for the Acceptance of Risk Please read the following very carefully:

The British Caving Association (BCA) 'Participation Statement' states:

'The BCA recognises that caving, cave diving and mine exploration are activities with a danger of personal injury or death. Participants in these activities should be aware of and accept these risks and be responsible for their own actions and involvement'

The British Mountaineering Council (BMC) 'Participation Statement' states:

'The BMC recognises that climbing; hill walking and mountaineering are activities with a danger of injury or death. Participants in these activities should be aware of and accept these risks and be responsible for their own actions and involvement'

Simon Mee identifies, assesses and manages the risks associated with the delivery of all its courses.



Simon Mee & any instructors used by him are qualified and experienced in assessing the risks and minimising them to an acceptable level. It must be understood and accepted that the risks inherent in caving, hillwalking, mountaineering and climbing cannot be completely eliminated and, even if reduced to a seemingly acceptable level, there will remain the chance of unpredictable occurrences resulting in injury or

death. Please ti	ck to confirm the following and sign belo	DW:					
	☐ I have read the above, accept that there are risks involved and I understand that they cannot be totally eliminated.						
	I have read, understood and agree to the Simon Mee Course Booking Conditions						
understa walking, eliminate chance o Mee to de	g, I accept the booking conditions of Sind and accept that the risks inherent in climbing, caving, mountaineering and the d, and even if reduced to a seemingly at a seemingly are unpredictable occurrences resulting in eliver approved medical treatment as deaccordance with the recommendations	adventure activities ne like, cannot be conceptable level, the injury or death. I ausemed necessary in	such as hill mpletely re will remain the thorise Simon an emergency				
Signed		Date	1 1				
PERMISS I hereby g	g, I accept  SIONS FOR VIDEOGRAPHY /PHOTOGRA  give permission for images of myself, captul	red during Simon Mee					
	rough video, photo and digital camera to be all material and publications, and waive any reto.	•	•				
Print nam	ne						
Signed		Date	1 1				

Please return at least 30 days prior to the start of the course to:

Simon Mee 5 Fox Lane, Bradway, Sheffield S174RL

www.simon-mee.co.uk rockman.outdoors@virgin.net 07786698184 Mobile